

**Texas Association of
Extension Agents
TAE4-HA
HANDBOOK**

updated 8/2017

4 - H MOTTO

"TO MAKE THE BEST BETTER"

4-H PLEDGE

I pledge
My HEAD to clearer thinking
My HEART to greater loyalty
My HANDS to larger service, and
My HEALTH to better living,
For my Club, my Community,
My Country, And my World.

4-H PRAYER

"Help me, Oh Lord, to live so
that the world may be a
little better because Thou
didst make me."
Amen.

4-H EMBLEM

The four-leaf clover with the letter "H" on each leaflet meaning the four square development of Head, Heart, Hands, and Health is the accepted emblem. The emblem is protected by the United States Department of Agriculture copyright.

4-H COLORS

The National 4-H colors are green and white. The white background of the 4-H flag symbolizes purity; the green of the 4-H emblem represents nature's most common color in the great out-of-doors and also is emblematic of youth, life and growth.

4-H CREED

I believe in the 4-H club work for the opportunity it will give me to become a useful citizen.

I believe in the training of my HEAD for the power it will give me to think, to plan and to reason.

I believe in the training of my HEART for the nobleness it will give me to become kind, sympathetic and true.

I believe in the training of my HANDS for the dignity it will give me to be helpful, useful and skillful.

I believe in the training of my HEALTH for the strength it will give to enjoy life, to resist disease and to work efficiently.

I believe in my country, my state, and my community, and in my responsibility for their development.

In all these things I believe and I am willing to dedicate my efforts to their fulfillment.

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Section 1
Organization

PURPOSE OF THE TEXAS ASSOCIATION OF EXTENSION 4-H AGENTS

To promote the profession of Extension 4-H youth work.

THE OBJECTIVES OF THE ORGANIZATION ARE:

To advance the professional status of Extension personnel involved in 4-H youth work.

To encourage professional improvement and improve professionalism among its members.

To promote Extension 4-H youth work as a career.

To provide an opportunity for the exchange of ideas, methods and techniques.

To strengthen communications with Extension administration.

To promote cooperation among all Extension personnel.

MEMBER BENEFITS

PROFESSIONAL IMPROVEMENT

Professional improvement is the focus of the annual conference with outstanding seminars and speakers. The conference also provides the opportunity for an exchange in youth program ideas, methods, and techniques between members from many states and with personnel who have national appointments.

Through the Professional Improvement Committee, the Association addresses professional improvement concerns of members. NAE4-HA also offers scholarships to members and keeps them informed of professional improvement opportunities on state and national levels.

TAE4-HA members may also participate in state and district professional improvement meetings.

REPRESENTATION

The officers and directors of NAE4-HA represent members at meetings such as the ECOP subcommittee for Liaison with Extension Agent's Associations, National 4-H Council, National 4-H Conference, National 4-H Congress, National Association of County Agricultural Agents, National Association of Extension Home Economists, state and regional Extension 4-H Youth Agent's Association meetings. NAE4-HA gives Extension 4-H youth personnel a united voice when approaching other groups on issues concerning their profession.

TAE4-HA officers and directors meet with administrators in December and May during board meetings, and as necessary, throughout the year on specific issues and concerns.

RECOGNITION

Recognition is given to members for Distinguished Service and to those who have completed 25 years in Extension youth work.

NAE4-HA provides recognition for members through opportunities to present seminars and programs. Recognition is also gained through leadership roles in the state and national associations.

TAE4-HA also recognizes an outstanding newly employed agent for 4-H programs accomplishments.

PUBLICATIONS

News and Views is the official publication in NAE4-HA. Through its five issues annually, members receive professional improvement information, news of Association activities, and reports from member states.

NAE4-HA is also represented on the Board of Directors of the *Journal of Extension*.

PERSONAL GROWTH

Through participation in NAE4-HA, members benefit in areas of professional improvement and status, personal growth, recognition and positive reinforcement of shared professional successes. Through interaction members learn how to enhance themselves, their profession and the 4-H program.

Growth is assured members who participate with the NAE4-HA and TAE4-HA include: Policy & Resolutions; Public Relations and Information; Professional Improvement and Programs.

DRAFT

CALENDAR

JANUARY

- Read *News & Views* and *The Texas 4-H Pipeline*.

FEBRUARY

- Award applications due to Awards and Recognition Committee Chairman

APRIL

- Read *The Texas 4-H Pipeline*
- Watch for State Meeting registration and updates

MAY

- Read *News & Views*
- Spring Board meeting
- The region/district that will host next year's annual meeting must submit a report at the Spring Boards meeting
- Officer nominations are due to immediate Past President

JULY

- Read *News & Views* and *The Texas 4-H Pipeline*
- Send in reservations for the annual State and National meeting
- Professional Development applications due

AUGUST

- State annual meeting
- Region/district that will host next year's meeting must submit a bid

OCTOBER

- National annual meeting
- Read *News & Views* and *The Texas 4-H Pipeline*

NOVEMBER

- Read *News & Views*
- Pay membership dues

DECEMBER

- Winter Board Meeting
- Association award applications are due

CONSTITUTION

TEXAS ASSOCIATION OF EXTENSION 4-H AGENTS

ARTICLE I - NAME

The name of this association shall be "Texas Association of Extension 4-H Agents."

ARTICLE II - PURPOSE

The primary purpose of the Texas Association of Extension 4-H Agents is to promote the profession of Extension 4-H youth work. The objectives of the association are as follows:

- 1) To advance the professional status of Extension personnel involved in 4-H youth work.
- 2) To promote and increase interest in Extension 4-H youth development as a career.
- 3) To provide a medium for the exchange of ideas, methods of teaching techniques as they relate to planning and implementing the Extension 4-H youth development program within Texas; and to further provide the same opportunities with Extension 4-H youth workers throughout the nation, through affiliations with the NATIONAL ASSOCIATION OF EXTENSION 4-H AGENTS.
- 4) To encourage professional improvement and improve professionalism among its members.
- 5) To promote understanding and cooperation among Extension workers and establish and maintain a close line of communication with the Administration of Texas AgriLife Extension Service and with other Extension Associations.

ARTICLE III - MEMBERSHIP

1) Membership in the association is open to all professional (an individual who holds a minimum of a bachelor degree and is employed full time) staff members of the Texas AgriLife Extension Service and the Prairie View A&M University Cooperative Extension Program who promote and/or work with the 4-H youth program. Membership is also open to all para-professionals/program assistants who promote and/or work with the 4-H & Youth Development Program.

Membership in the association is open to **Affiliate Members**. This includes adult professionals employed in youth development other than Extension; former NAE4-HA dues paying members who were Active members but do not currently qualify for Active of Life

membership; NAE4-HA donors and sponsors. Membership dues for Affiliate members will be that same as for Active members. Affiliate members would not be allowed voting privileges. The Affiliate member can not apply for Recognition Awards unless they are on a team with current Active members.

Membership in the association is open to **Student Members**. Student members are individuals who are currently attending a college/university with full-time student status. Their dues are one-half the cost of the current dues amount. Student members may participate in annual meeting activities but would not be allowed voting privileges. The Student member can not apply for Recognition Awards unless they are on a team with current Active members.

2) Said active members shall uphold this association by attending meetings, voting, paying dues, performing other special assignments, and by upholding the association's constitution and bylaws.

3) Members of the Texas Association of Extension 4-H Agents who reach retirement status may be allowed life time Association Membership in the Association upon the payment of a one-time fee of triple the current annual membership dues.

4) Upon termination as an employee of Extension, other than retirement, the member shall automatically cease to be a part of this organization.

ARTICLE IV - OFFICERS

1) The officers of this association shall be president, president elect, vice-president, secretary, treasurer, and the immediate past president.

2) All members of the Association of Extension 4-H Agents are eligible to hold positions as a State Officer, provided they meet the following qualifications:

President and President Elect

- Must have served at least one year of a term on Board of Directors or served as chairman for a Standing or State Committee
- Must have been an active member*
- Must have the support of his or her district

Vice President, Secretary, Treasurer

- Must have served at least one year of a term on Board of Directors or served as chairman of a Standing or State Committee
- Must have been an active member*
- Must have the support of his or her district

* An active member is one who has been active on at least one of the following levels: attending national meetings, state meetings, served on either district, state or national committees.

3) The officers shall be elected at the annual conference of the association and shall serve their

terms beginning immediately following the annual meeting of the association. The president and president-elect shall serve for a period of one year. President-elect automatically becomes president under normal conditions. The vice president, secretary and treasurer shall serve terms of two years. The secretary will be elected to serve beginning in an even year. The vice president's and treasurer's term will begin in an odd year. In all cases, officers will serve until their successors are duly elected and qualified. ~~No officer shall be eligible to succeed himself or herself except that an officer appointed or elected to fulfill an unexpired term may be elected to a regular term in that office.~~ In the event an elected officer is unable to fulfill their term, the Board of Directors will decide to either appoint or elect a member to fulfill the rest of the term. When the term is completed, the Nominating Committee can make the recommendation on if the same person can be nominated to serve in the same position.

4) The Texas Association of Extension 4-H Agents will be divided into twelve districts that correspond to the Texas Extension Administrative districts. Members from Texas AgriLife Extension Service Headquarters shall be separate from District nine and shall be designated "District 13 - Headquarters." Each district shall elect a director, alternate director, and such other officers as they deem necessary. Each district director will serve for two years. The alternate director will have different program responsibilities from the elected director.

5) The Board of Directors shall be composed of the officers of the association, immediate past president, the director and alternate director from each district and chairman and chair-elects of all standing and special committees. Association members who are serving as officers of the National Association of Extension 4-H Agents and as Regional Directors or National Committee Chairman or Regional contacts are ex-officio members of the Board of Directors for the period of time that they hold the above listed position.

6) Board members and ex-officio Board members as defined in Article IV, Section 5, which are present at Board Meetings, shall have voting privileges at said meeting. Each member will have 1 vote. There will be no voting by proxy.

7) The immediate past president, president, president-elect, vice-president, secretary and treasurer of the association shall constitute the Executive Committee.

8) The fiscal year shall be from September 1 through August 31 of the following year. Officers and directors shall serve their terms beginning immediately following the Annual Meeting of the Association.

ARTICLE V - MANNER OF ELECTION

1) Any vacancy occurring among the offices of the president-elect, vice-president, secretary or treasurer will be filled by appointment by the president. At the completion of the appointed term, the said vacated office/offices will be filled by general membership election at the annual meeting. In the event that the office of the president-elect is held by an appointed member to fulfill an unexpired term, the offices of the president and president-elect will be filled by a general membership election at the annual meeting.

2) Members in each specified TAE4-HA district shall meet before September 1 and elect their district directors and/or officers as instructed by Article V Section 2 and the districts constitution. The result of this election is to be reported to the state secretary in writing on or before September 1. Directors and/or officers shall serve their terms beginning immediately following the Annual Meeting of the Association.

3) Directors will be elected in odd numbered districts, in odd numbered years and in even numbered districts in even numbered years. Any vacancies occurring among the district directors shall be filled by an alternate director or by an election conducted by the district membership of that district in which the vacancy occurs.

ARTICLE VI - DUTIES OF OFFICERS, BOARD OF DIRECTORS and EXECUTIVE COMMITTEE

1) The president shall preside at State meetings of the association, at Board of Directors and Executive Committee meetings and shall be responsible for all administrative functions of the association during tenure of office.

2) The president-elect shall serve as an ex-officio member of all standing committees and shall serve as an advisor to the annual conference committee.

3) The president and president-elect, or a designated representative, will attend the Annual Joint Council of Extension Professionals and Annual Public Issues Leadership Development Workshop to represent the Texas Association of Extension 4-H Agents. They will attend the conferences pending outside funding for registration and travel expenses are secured.

4) The vice-president shall perform the duties of the president in the absence of the president and shall assume any other duties assigned by the president. The vice-president shall serve as chairman of the membership committee.

5) The secretary shall keep records of the proceedings of all meetings and send copies of the minutes to the association membership. The secretary shall receive and file communications and correspondence as directed by the president. The secretary shall work with the treasurer to annually update chartering and IRS Form 990.

6) The treasurer shall keep the financial records of the association and shall be responsible for the collection of dues, payment of bills and be accountable to the association membership for all receipts and disbursements. The treasurer shall work with the secretary to annually update chartering and IRS Form 990.

7) The Past President shall serve as the nominating committee chair and will coordinate donor contacts for the annual meeting.

8) The district directors shall preside at their respective district meetings and be responsible for

presenting matters from the state association for the information and action of the members. The director shall, as a member of the Board of Directors, serve as liaison between the district and state association. In addition, the director shall be responsible for providing programs for district meetings. The director may delegate parts of his their responsibility to other members within the district. Each director is responsible for ensuring professional development at district meetings.

9) To facilitate the business of the association, the Board of Directors shall have the power to act on all items of business with the exception of those items mentioned in Article III and VIII of the Constitution. At the discretion of the board or upon request of the membership, any item of business may be placed on the agenda of the annual or special meetings for action by the entire membership. Within the guidelines of the previous statements, the board will have the authority to act in behalf of the total membership on all matters of interest to the association.

10) When time required for a decision is not sufficient or warranted to contact the Board of Directors and/or membership, the Executive Committee is given the authority to act for the association. When needed, the President may also call for a special vote, by e-mail, of the board members and/or the entire membership. This e-mail voting session must have a 50% response rate and members must have a minimum of two weeks to respond with a vote.

ARTICLE VII - MEETINGS

1) The Board of Directors of the Texas Association of Extension 4-H Agents shall meet twice annually. These meetings will coincide with the meetings held by other Extension service associations, in conjunction with the administrative staff.

2) The annual meeting of the membership of this association shall be in one of four regions and rotated on an annual basis. Region A will consist of Districts 6, 7, and 10. Region B will consist of Districts 9, 11, and 12. Region C will consist of Districts 4, 5, and 8. Region D will consist of Districts 1, 2 and 3. Rotation of the annual meeting location will follow the identification sequence of regions, from A to B, B to C, C to D, D to A and so on in that order. All annual meeting bid proposals must be submitted at the annual meeting prior to or a year in advance and must be approved by the Board of Directors. The president is encouraged to support the district planning committee to ensure high quality professional development is provided at state meetings. At Board meetings, the district will provide an overview of professional development being planned for Board input for accountability and support.

3) When necessary, the Executive Committee will meet in person, by telephone or through written messages, or any combination thereof.

ARTICLE VIII - AMENDMENTS

This constitution and attached bylaws may be amended by a two-thirds vote of the members present at the annual meeting, provided a notice of the intended changes or additions are sent to each member at least 30 days previous to the annual meeting.

ARTICLE IX - QUORUMS

- 1) Those members present at any annual or special meeting of the association shall be considered a quorum, provided the membership is notified of the meeting at least 30 days in advance.
- 2) A quorum of the Board of Directors shall consist of not less than a majority.
- 3) A quorum of the Executive Committee shall consist of not less than three officers.

ARTICLE X - TERMINATION OF ORGANIZATION

- 1) In the event the association should terminate its existence, all funds remaining in the association's treasury and any properties owned by the association after all financial obligations are met, shall be donated to the Texas 4-H Foundation to be used for scholarships for 4-H members.

Amended: 9/1/81; 8/19/83; 8/16/85; 8/15/86; 8/11/94; 8/8/96; 8/7/97; 8/6/98; 8/4/99, 8/2/00, 8/2/01, 8/8/02, 8/4/06, 8/4/11

BYLAWS

TEXAS ASSOCIATION OF EXTENSION 4-H AGENTS

I. RULES OF ORDER

The rules contained in "Robert's Rules of Order," last revised edition, shall govern the business meetings of the association in all cases in which they are applicable.

II. ORDER OF BUSINESS

The suggested order of business at all meetings shall be as follows:

1. Call to order
2. Reading of minutes
3. Financial statement
4. Bills and accounts
5. Communication and announcements
6. Reports of officers and committees
7. Unfinished business
8. New business
9. Adjournment

III. DUES

1) Membership in the association is open to all professionals (Professional - a person who holds a minimum of a bachelor degree and works 40 hours weekly) staff members of Texas AgriLife Extension Service and the Prairie View A&M University Cooperative Extension Program who promote and/or work with the 4-H youth program.

Membership is also open to all para-professionals funded at the county or state level who promote and/or work with the 4-H & youth program. Annual membership dues in this association shall be set by the board and announced when membership forms are distributed for the Texas Association and such National Association dues as deemed necessary. All national dues shall be forwarded to the National Association of Extension 4-H Agents to assure individual membership in the National Association.

2) Districts may levy additional dues to further the purpose of the association at the district level if so desired by the membership of the association.

3) The fiscal year of this association shall be from September 1 through August 31. Dues shall be paid by deadline set for current year in accordance with National dues.

4) Membership dues paid after the beginning of the NAE4-HA membership year deadline set for the current year will be sent on to NAE4-HA and membership will become active for the current year. However, these members will not be included in determining the number of DSA's Texas will be allotted for the current year. Persons employed after the National membership deadline has past may submit dues for NAE4-HA and TAE4-HA membership to allow them to attend the State Meeting. Dues will be forwarded to NAE4-HA upon receipt. Such members will have voting privileges at the State Meeting.

IV. COMMITTEES

1) Standing Committees shall be those recognized by the National Association and deemed necessary for the efficient functioning of the State Association. Currently, they are:

- Professional Development
- Policy and Resolutions
- Public Relations and Information
- Programs
- News and Views/Pipeline
- Membership Recognition
- Ways and Means

2) State Committees shall be designated by the president and currently include:

- Membership
- Annual Conference

3) The president shall appoint special committees as needed to perform tasks and these committees shall be dissolved when the tasks are completed.

4) All committee assignments will be reviewed and adjusted at the annual conference, or the winter board meeting, whichever time is appropriate.

5) Committee Chairmen should attend all Board Meetings.

V. NOMINATIONS AND ELECTIONS

1) The president shall appoint a nominating committee consisting of four (4) members. These shall be past president as chairman and three district directors. They shall meet during the Spring Board Meeting.

2) The nominating committee's proposed slate of officers shall be mailed to the membership at least 30 days prior to the annual meeting and shall be officially presented at the first business session of the annual meeting. Additional nominations may be made from the floor.

3) The officers shall be elected at a business session of the Annual Meeting by a majority vote of the members present.

VI. DELEGATES TO NATIONAL MEETINGS

- 1) Delegates to national meetings shall include, in so far as practical, a cross section of membership in regard to age, sex, race, and program responsibilities.
- 2) All members are encouraged to attend national meetings for professional improvement.
- 3) Financial support from the association will, if available, be approved by a majority of the Board of Directors or by a unanimous decision of the Executive Committee.

VII. FINANCES

- 1) A Finance Committee of the association shall audit the financial records of the treasurer each year, and shall prepare a proposed budget and present it for consideration at the annual meeting.
- 2) The operating budget must be approved by the membership at the annual meeting. Actual expenditure of money must be approved by the president and the treasurer. Only one signature is required on association checks.
- 3) No debts shall be contracted or liabilities incurred by the association in excess of the current balance of the association.
- 4) The district hosting TAE4-HA's annual meeting is entitled to receive \$500 seed money from TAE4-HA to aid in covering expenses. Upon completion of the conference and payment of all bills, the \$500 must be returned to TAE4-HA, along with half of the district's profit from the annual meeting. If the host district chooses not to use the \$500 seed money, they are still responsible for returning half of the annual meeting profit to TAE4-HA.

Amended: 9/24/79; 8/27/82; 8/19/83; 8/16/85; 8/16/87; 8/13/93; 8/11/94; 8/8/96; 8/7/97; 8/6/98; 8/4/99; 8/2/00, 8/8/02/, 8/5/04, 8/4/06, 8/4/2011

Section 2
Committees

COMMITTEE LIST

STANDING COMMITTEES

Professional Development
Policy and Resolutions
Public Relations and Information
Programs
News and Views/ Pipeline and Webmaster
Member Recognition
Ways and Means
Research and Evaluation

STATE COMMITTEES

Membership
Annual Conference

Possible Subcommittees of Annual Conference

Programs Subcommittee
Arrangements Subcommittee
Registration Subcommittee
Hospitality Subcommittee
Educational Exhibits Subcommittee
Entertainment Subcommittee
Publicity Subcommittee
Donors/sponsors Subcommittee
Decorations Subcommittee
Tours/transportation Subcommittee

ADDITIONAL APPOINTMENTS

Past President's Council
Historian
Animal Industries
Texas 4-H Youth Development Foundation
Donor Development
Professional Extension Association Committee (PEAC)

STANDING COMMITTEES

1. Chair and chair-elect terms will be set by members of each Standing Committee.
2. Chair and chair-elect terms will begin immediately following the annual meeting of the association.

COMMITTEE and RESPONSIBILITIES

PROFESSIONAL DEVELOPMENT

1. Communicate NAE4-HA and TAE4-HA scholarship opportunities to the membership. Keep TAE4-HA members and Extension Administrators aware of professional improvement opportunities available throughout the year
2. Encourage members to read and utilize information from the Pipeline and News and Views.
3. Develop programs and activities which will enhance the professionalism of TAE4-H members. Work with 4-H faculty to coordinate the Professional Development Workshop, held every other year.
4. Serve as liaison with NAE4-HA professional development committee and develop liaison relationship with the district professional development chairs.

POLICY & RESOLUTIONS

1. Review TAE4-HA Constitution & By-laws annually and prepare changes as necessary.
2. Present proposed changes to the board of directors at the spring meeting and to the membership at least 30 days prior to the TAE4-HA Annual Meeting.
3. Prepare position statements on issues of concern to the Association as directed by the board and communicate the position to the appropriate individuals and/or groups.
4. Revise, update, and reprint the TAE4-HA Handbook as needed.
5. Serve as liaison with the NAE4-HA policy and resolutions committee.

PUBLIC RELATIONS & INFORMATION

1. Share 4-H public relations and promotional ideas with members.
2. Promote TAE4-HA to non-members and outside groups (Judges & Commissioners' Conferences, New Employee Orientation).
3. Coordinate publicity of TAE4-HA activities using appropriate media.
4. Serve as liaison to NAE4-HA public relations & information committee.

PROGRAMS

1. Collect information from members attending national conference to share with members not attending.
2. Disseminate program ideas, contacts, and sources of resource materials to members.
3. Coordinate exchange of new trends and 4-H program ideas through State Newsletters, National Exhibits at the TAE4-HA Annual Meeting and other professional development opportunities.
4. Serve as liaison with NAE4-HA Programs Committee.

NEWS & VIEWS/PIPELINE and WEBMASTER

1. Work to involve membership through article contribution.
2. Collect news items from TAE4-HA officers, committees, and members.
3. Edit and publish the newsletter four times a year (January, April, July, and October).
4. Update the mailing list as needed and print labels.
5. Provide a communication line for association leadership.
6. Make contacts for outside support through advertising, if necessary.
7. Serve as liaison with the NAE4-HA News & Views Committee.
8. Committee will also serve as the webmaster(s) for the TAE4-HA web presence.

MEMBER RECOGNITION

1. Distribute awards nomination/application materials to the district directors and members the most efficient way possible.
2. Arrange for the review all applications for awards and determine selection for the winners of each.
3. Secure all awards to be presented at TAE4-HA Annual Meeting.
4. Coordinate with the national member recognition committee in regards to necessary deadlines and entry requirements for national awards.
5. Coordinate the member recognition event at the TAE4-HA Annual Conference; Develop script; work with presenters; work with president-elect to insure everything goes as planned.

WAYS AND MEANS

1. Review the current budget and make recommendations toward a balanced budget.
2. Evaluate monies in reserves to determine best use for maximum benefits.
3. Develop strategies for fund raising efforts to support a balanced budget.
4. Work with Donor Development Special Committee to identify, recruit, and secure donors to support a balanced budget.

STATE COMMITTEES

COMMITTEE and RESPONSIBILITIES

MEMBERSHIP

1. Set annual membership goals.
2. Promote and encourage membership by all potential members on a statewide basis.
3. Develop promotional literature to encourage membership.
4. Coordinate annual membership drive through TAE4-HA district directors.
5. Keep executive committee and board of directors aware of current membership.
6. Submit all membership reports to NAE4-HA southern regional director as instructed.
7. The Vice-President shall serve as Chairman of the Membership Committee.

ANNUAL CONFERENCE

The following is a lengthy listing of possible sub-committees. The host districts should use their own discretion as to which sub-committees are necessary to implement the event.

Annual conference committee is composed of a conference coordinator from the host district, president-elect, and the chairman of each sub-committee

1. Plan and conduct the TAE4-HA annual conference in August.
2. Coordinate the conference sub-committees by assigning membership and reviewing responsibilities on a regular basis.
3. Arrange the schedule for the conference with the program sub-committee and conference coordinator.
4. Make arrangements with the president for official time from Extension Administration (June).
5. Schedule with president-elect time for executive committee, board and business meetings.
6. Work with president-elect to coordinate program for committee workshops. Remind chairmen of their responsibilities.
7. Present conference schedule and all details for approval at may board meeting.

POSSIBLE SUBCOMMITTEES

COMMITTEE and RESPONSIBILITIES

PROGRAM SUBCOMMITTEE

1. Develop the conference theme.
2. Develop the conference program/schedule with president-elect and conference coordinators.
3. Assist in securing all speakers and workshop presenters.
4. Develop and have conference programs printed.
5. Greet speakers on their arrival at hotel.
6. Make arrangements for introduction of speakers and facilitators of workshops. (Obtain vita sheet.)
7. Coordinate head table seating with arrangements sub-committee.
8. List speakers to receive gifts and give to presiding office. Work with the hospitality sub-committee.
9. List speakers to receive complimentary meals and give to TAE4-HA treasurer.
10. Develop budget with TAE4-HA treasurer.

ARRANGEMENTS SUB-COMMITTEE

1. Make arrangements for site facility of conference.
2. Handle details and arrangements with facility's management regarding room use/arrangement.
3. Responsible for visual equipment needs for entire conference.
4. Coordinate menus and all meal arrangements.
5. Develop head table seating plan for all functions.
6. Work with TAE4-HA treasurer on number of people registered for meals.
7. Work with entertainment sub-committee on maps and information on host city.

REGISTRATION SUB-COMMITTEE

1. Develop procedure for conference registration.
2. Determine the registration fee and present proposal at May board meeting for approval

3. Coordinate conference budget and expenses.
4. Prepare registration form for Texas 4-H Pipeline.
5. Prepare registration packet with receipt, name tag, meal tickets, program, etc.
6. Give credentials report at business meeting.
7. Prepare registration packet for speakers and guests.
8. Report registration numbers to arrangements sub-committee.
9. Make special arrangements for late registration on Thursday and Friday mornings.
10. Prepare financial statement after all expenses have been paid.

HOSPITALITY SUB-COMMITTEE

1. Plan and organize hospitality reception. Secure necessary items (paper goods, snacks, assorted beverages). Work on obtaining donated commodities.
2. Plan for "goody bags" to be given out at registration.
3. Provide information on local attractions for those arriving early or staying late.
4. Provide maps of area and list of attractions. Work with arrangements sub-committee on maps and printed information.
5. Coordinate the special group evening activities attended by the entire conference.
6. Arrange for door prizes and handle distribution during meetings.
7. Secure gifts for the guest speakers.

EDUCATIONAL EXHIBITS SUB-COMMITTEE (Optional)

1. Coordinate educational exhibits, committee displays and officer election displays.
2. Supervise exhibit set up and take down.
3. Coordinate educational exhibit contest.

PUBLICITY SUB-COMMITTEE

1. Prepare news release, to be included in each participant packet to take home to use with their news media.
2. Submit information on new officers and award winners to Extension Administration.

3. Provide publicity releases to host city media. Arrange for TV, radio, newspaper coverage.

DONORS/SPONSORS SUB-COMMITTEE

1. Contact potential donors and sponsors.
2. Obtain financial donations, as well as donations of gifts and commodities.
3. Provide signs to recognize sponsors.
4. Write thank you's to donors and sponsors.

DECORATIONS SUBCOMMITTEE

1. Provide decorations for events at the conference.
2. Provide arrangements for decorations for the head table.

TOURS & TRANSPORTATION SUBCOMMITTEE

1. Work with arrangements sub-committee on any scheduled planned tours.
2. Arrange transportation to and from any special event(s).
3. Arrange transportation to and from airport, if necessary.

NOMINATING COMMITTEE (PAST PRESIDENT SERVES AS CHAIR)

1. Prepare a slate of officers prior to or during May board meeting. Nominees should represent the state geographically.
2. Chairperson should get consent from nominees prior to committee report at May board meeting.
3. Prepare all information for Texas 4-H Pipeline.

ADDITIONAL APPOINTMENTS

COMMITTEE and RESPONSIBILITIES

PAST PRESIDENT'S COUNCIL

1. Serve as the liaison with all past presidents and the current membership.
2. Schedule a time at the TAE4-HA annual meeting with the entire past presidents to discuss how to better supports the present membership.
3. Coordinate with the president on any emerging needs that the membership may have.

HISTORIAN

1. Update the TAE4-HA scrapbooks and have available for display at the annual conference.
2. Compile TAE4-HA archives and arrange for storage at Texas 4-H Center.
3. All members are encouraged to submit photos and other documents of historical interest.
4. Term of office is determined by the State President and will begin immediately following the annual meeting of the association.
5. Update Section 6 History of TAE4-HA annually.

ANIMAL INDUSTRIES

1. Serve as the TAE4-HA representative on the animal industries committee.
2. Attend all meetings as set by the state committee, or send someone in their place.
3. Report to the membership on changes in the policies of work by this committee.
4. Term of office is determined by the State President.

TEXAS 4-H FOUNDATION REPRESENTATIVE

1. Serve as the TAE4-HA representative on the Texas 4-H Foundation.
2. Attend all meetings as scheduled.
3. Update the membership on Foundation “happenings” at each board meeting.
4. Term of membership determined by the Texas 4-H Youth Development Foundation Trustee Handbook Bylaws.

DONOR DEVELOPMENT

1. Work with current Past President to make contacts with Stock Show Donors for Annual Conferences.
2. Work with Conference Co-Chairs to identify, recruit and secure donors for meals, events, for annual conference.
3. Work with Ways & Means Committee to identify, recruit and secure donors to support a balanced budget) i.e. donor for annual awards, etc.).
4. Assist Conference Co-Chairs and committee members in identifying and recruiting exhibitors for annual conference.
5. Develop and maintain a database for past and current donors as a resource pool for future use for the association.

Section 3
Professional Development

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TAE4-HA ANNUAL MEETING

The annual meeting of the TAE4-HA is usually held in August, for three days, Wednesday through Friday.

The annual meeting of the membership of this association shall be in one of four regions and rotated on an annual basis. Region A will consist of Districts 6, 7, and 10. Region B will consist of Districts 9, 11, and 12. Region C will consist of Districts 4, 5, and 8. Region D will consist of Districts 1, 2 and 3. Rotation of the annual meeting location will follow the identification sequence of regions, from A to B, B to C, C to D, D to A and so on in that order. All annual meeting bid proposals must be submitted at the annual meeting prior to or a year in advance and must be approved by the Board of Directors.

All members are urged to attend the annual meeting. Participants will enjoy the fellowship and the opportunity to exchange ideas. Members in attendance also have a chance to review the constitution and by-laws of the association and vote on any changes that might be proposed. New officers of TAE4-HA are elected by the attending membership each year at the annual meeting.

NAE4-HA ANNUAL MEETING

The annual meeting of the NAE4-HA is usually held during the first full week of November for five days, Sunday through Thursday.

The site of the annual meeting is rotated each year between the four regions. Beginning with the 1984 NAE4-HA Annual Conference the rotations by regions will be as follows: North Central, South, Northeast, West.

The purposes of the annual conference are:

To advance the status and encourage the professional improvement of Extension 4-H youth personnel.

To provide for exchange of ideas, methods and techniques.

To preview new and/or proposed youth Extension programs.

To conduct the annual business meetings of the corporation.

The goals of the conference are to:

Provide an opportunity for self-renewal of individuals.

Provide incentives and motivation for NAE4-HA members through recognition by peers.

Provide a forum through which concerns of the members can be discussed and appropriate actions determined.

Provide a public awareness and visibility opportunity for NAE4-HA and the 4-H profession.

Provide a vehicle for developing a feeling of unity and teamwork among members, state associations, administrators and NAE4-HA.

Provide an area in which to honor and express gratitude to the public and individuals who support 4-H.

Scholarship Opportunities

TAE4-HA Professional Improvement Grants/Scholarships Professional Improvement Committee

Annual Conference Scholarships for New Members

To promote participation in the Texas Association of Extension 4-H Agents, scholarships have been established in the amount of the annual conference registration fee. These scholarships are available to agents with less than two years of experience as of July 1 the year of the conference who are TAE4-HA paid members, and who have not previously attended an annual state conference. Disbursement shall be determined by the committee, keeping in mind even disbursement across districts per the application pool.

To apply, please provide the following information:

1. Name, Title, County, Complete Office Address, Telephone Number, E-mail Address, and District
2. In 40 words or less, describe why you would like to attend the (year) TAE4-HA Annual Conference.
3. Include letters of support from your immediate supervisor and your District Association Director.

Professional Improvement Grants

TAE4-HA also awards grants for graduate study, applied research, interstate or intrastate travel, educational conference/seminars, workshops, or other worthy projects. "The Professional Improvement Committee annually awards broad-based professional improvement grant(s) up to \$550 each to individuals or groups based on the merit of the proposal, according to the following guidelines:

1. Applicant's name, county, office address, telephone number and e-mail address
2. Assigned Extension responsibility
3. Title of proposed professional improvement activity
4. Letter of support from immediate supervisor
5. Proposal description (not to exceed one double spaced, typewritten page)
(methods/purpose/objectives/activities/evaluation) = 70%
6. Budget (explain how much you are requesting and show any matching contributions) = 10%
7. Reporting procedure (explain how results will be shared with other members) = 10%
8. List your participation in District, State, and National Association = 10%
9. Cannot receive a Professional Improvement Grant in consecutive years

Submitting Applications

Completed applications should be sent by July 1 of current year to: Professional Improvement Committee Chair

Section 4
Recognition and Awards

STATE AWARDS ONLY

1. Golden Clover (3 years experience or less)

STATE AND NATIONAL AWARDS

1. Distinguished Service (DSA)
2. Achievement in Service (ASA)
3. 25 Years of Service (You must have been a TAE4-HA member for 4 previous years and a current member to apply)
4. Meritorious Service
5. Air Force Recruiting Salute Award
6. 4-H/Army Youth Development Project Salute Award
7. 4-H/Air Force Aim High Award
8. Navy/4-H Pledge Award
9. Beyond Youth Leadership Grant
10. Diversity
11. Educational Technology
12. Excellence in 4-H Club Support
13. Excellence in Urban 4-H Programming
14. Excellence in Teamwork
15. Excellence in Camping
16. Excellence in Afterschool Programming
17. Natural Resources/Environmental Stewardship
18. Power of Youth Award
19. World Citizenship in 4-H Youth Development Award
20. Search for Excellence in Teen Programming
21. Interactive 4-H Educational Web Site
22. Jim Duncan Program of Distinction Award
23. Denise Miller National 4-H Innovator Award

STATE AND NATIONAL COMMUNICATOR AWARDS

1. Periodical Publication - Individual and Team
2. Educational Piece - Individual and Team
3. Educational Package - Individual and Team
4. Promotional Piece - Individual and Team
5. Promotional Package - Individual and Team
6. Personal Column
7. News Story
8. Feature Story
9. Published Photo (State only)
10. Video Program
11. Radio Program
12. Exhibit
13. Media Presentation

25 YEARS OF SERVICE RECOGNITION

The National Association of Extension 4-H Agents has traditionally recognized those in the organization who have distinguished themselves through exemplary service to 4-H. The 25 Years of Service Citations and the Distinguished Service Awards will be presented to a select group of honoree's during special recognition events at the current year NAE4-HA Conference.

1. All NAE4-HA members who were members in good standing for at least the immediate four consecutive years prior to the current year, as well as the current year, and who have completed 25 years or more of service in Extension 4-H Youth Work during the current year may be recognized at the NAE4-HA Annual Meeting. Time spent in military service does not apply toward the 25-Year Award.
2. Selections are made by the District and/or TAE4-HA Member Recognition Committee.
3. The TAE4-HA Member Recognition Committee will review candidates and secure administrative approval.
4. Attach 2 recent billfold size (2" x 3") black and white, glossy photographs to the resume. Print name and state on the back of the photo in pencil.

DISTINGUISHED SERVICE AWARD (DSA) CRITERIA

1. Any member of NAE4-HA who is a member in good standing for at least the year prior to the current year, as well as the current year, is eligible for the Distinguished Service Award, provided the individual has served seven (7) years or more in Extension youth programs, as of the year the award is presented.
2. The application, summary, and 2 photographs of each selected recipient must be submitted to the Texas Member Recognition Committee Chairperson.
3. The TAE4-HA Member Recognition Committee will review the nominations and select the DSA recipients, secure administrative approval and submit to the NAE4-HA Member Recognition Regional Contact by May 1.

ACHIEVEMENT IN SERVICE AWARD (ASA) CRITERIA

1. Achievement in Service Award is a recognition for NAE4-HA members who are actively engaged in Extension youth programs and who have worked three to seven years in creative and innovative programming.
2. Any NAE4-HA member meeting general eligibility requirements is eligible for the ASA, provided that individual has served more than three, but less than seven years in Extension youth programs, as of the year the award is presented.
3. The application, summary, and 2 photographs of each selected recipient must be submitted to the Texas Member Recognition Committee Chairperson.

Applications for state and national awards are due March 1: TAE4-HA member recognition chair

Section 5
Publications

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News and Views

NEWS & VIEWS is the official publication of the National Association of Extension 4-H Agents. It is printed four times a year- January, May, July and October. As a part of one's national membership dues, members receive a yearly subscription.

As the official publication, the purpose of *NEWS & VIEWS* is to support and facilitate the purpose and objectives of NAE4-HA through communication. *NEWS & VIEWS* can best support and facilitate the Association's objectives as listed below.

1. To encourage professional improvement of all Extension 4-H Youth personnel.
2. To advance the professional status of Extension 4-H Youth personnel.
3. To provide an opportunity for the exchange of ideas, methods and techniques.
4. To promote Extension 4-H Youth work as a career.
5. To strengthen communications within the Association and with Extension Administration.
6. To promote cooperation among all Extension personnel.

Central Theme - The issue themes are selected by the *NEWS & VIEWS* Committee during the National Conference each year. Types of articles that may be submitted include:

Feature Article - Four typed, double spaced pages. This is one of the main articles focusing on the issue's theme and based on the writer's perspective, experience or research.

Support Article - Two typed, double spaced pages. Addressing research, program's curricula, etc. That's related to and supports the issue's theme.

Idea Article - One or two typed double spaced pages that are of interest to NAE4-HA members. These do not need to be theme oriented.

Life Member Updates - A brief paragraph highlighting the direction life has taken members since they retired.

Just For Fun Items - One or two double spaced pages. The NAE4-HA *NEWS & VIEWS* Committee is also interested in "just for fun" programs and ideas for keeping motivated and excited about our profession. These do not need to be theme oriented.

Conference Opportunities - States are encouraged to promote upcoming Professional Development Opportunities. *NEWS & VIEWS* is particularly interested in promoting "Calls for Presentations" which are open to general membership.

Program Photographs - Good photographs are always needed for issues. Photographs may relate to the specific issue's theme or may support an article. Black and White photos, color photos or slides are acceptable.

Pipeline

The *Pipeline* is published once every quarter-January, April, July and October. The *Pipeline* includes the following:

President's Address - The President will address the association and focus on important issues relevant to the current time.

Feature and Support Articles - Submitted by the membership. Articles should be no longer than 1 ½ pages in length if possible. Due to space available and attention span, shorter articles are well received. The Committee may identify sources for articles as the themes are determined. However, all members are encouraged to submit articles. The editor determines which article will be featured or used as support material.

Committee Reports - Committees report upcoming activities in the *Pipeline* and keep membership abreast of results, award winners, professional development opportunities, nomination reports, Annual Meeting news, and other committee news that can help the membership in job duties.

Success Stories - Each district is strongly encouraged to submit success stories from their district association activities. This not only recognizes that district for its accomplishments, but also provides ideas for other districts.

Focus Point - At various times there may be a focus point in the *Pipeline* to assist new agents or members with new methods of accomplishing tasks. These may be written by the editor or staff writer.

Also don't forget we like to laugh, too. Humorous articles that cause us to stop and laugh are always welcome. The *Pipeline* editor will take the information received and put it into a format that is reader friendly and attractive for the membership.

Section 6
History of TAE4-HA

HISTORY OF TAE4-HA

Attempts had been made to organize a State 4-H Agents Association for several years. Texas Agricultural Extension Service personnel who had been members of the National Association of Extension 4-H Agents during the 1970-1975 period included: Ed Bright, Johnnie Cooper, Yvonne Garcia, Charles Gardner, Ed Garnett, Mark Geeslin, Cheryl Harrison, Meatra Harrison, Kathy Hufnagle, Dan James, Jackie Johnson, Iris Kalich, Kay Manning, Warren Mauk, Claudia McDonald, Mary Kay Merwin, Bill Ray, Craig Rosenbaum, C.R. Salmon, and Barbara Sharp.

About 25 interested agents met during Extension Staff Conference on July 17, 1974 to discuss membership and organization. Bill Ray (Harris Co.), Ed Bright (Dallas Co.), and Warren Mauk (College Station) led this discussion. The decision was reached the next day to take membership fees throughout the year and try to organize during the 1975 Texas 4-H Round-Up. About 8 or 9 agents and specialists attended the national conference in Wichita, Kansas in November, 1974. Charles Gardner was chosen as contact person to attend the Southern Regional Directors meeting in Atlanta, Georgia in early 1975.

On June 3, 1975, during Texas 4-H Roundup, these fourteen Extension professionals met to further discuss the organization of a Texas Association of Extension 4-H Agents: Ed Bright, Charles Gardner, Mark Geeslin, James Greer, Cheryl Harrison, Bonnie Kyle, Warren Mauk, Claudia McDonald, Donella Pantel, Craig Rosenbaum, Barbara Sharp, Connie Tadlock, Kathy Volanty, and Mary Wood.

The Texas Association of Extension 4-H Agents was formally and officially organized April 21 and 22, 1976 at the Texas 4-H Center in Brownwood during a 4-H Staff Development Workshop. Ed Bright, Dallas County, reported that a committee had met with Dr. Don Stormer, State 4-H Leader and Dr. Dan Pfansteil concerning the organization of a 4-H Agents Association in Texas. He reported that the administration was receptive to the idea. Ed Bright also stressed that the purpose of the organization would not weaken other professional associations. A proposed Constitution and By Laws was distributed and a nominating committee was organized to develop a slate of officers. On April 22, the Constitution and By Laws were approved and the following officers were elected:

President	Ed Bright
President Elect	Cheryl Harrison
Vice President	Bouche Mickey
Secretary	Bonnie Kyle
Treasurer	Carolyn Gillis

The first Board of Directors meeting was held December 6-7, 1976, at the Texas 4-H Center.

The first annual meeting was held September 7, **1977**, at the 4-H Center with Wayne Schroder, NAE4-HA President from Wisconsin as the guest speaker. Doug Shores, Harris County, was the association's first recipient of the Distinguished Service Award.

Instead of an annual meeting in **1978**, the Board decided to have an informal hospitality and shrimp feed during the Extension Staff Conference held in June. Agents did participate in the NAE4-HA Conference in Atlanta, Georgia where Bonnie Kyle received the Distinguished Service Award and 25 Years of Service Awards were presented to Mark Geeslin and Bonnie Kyle.

The second annual meeting was held on September 23-24, **1979**, at the Texas 4-H Center

with keynote speaker, Gordon Wood of Brownwood. He spoke on motivation and other professional improvement sessions were held on public speaking, effective use of visuals, and managing public relations. 26 members and 2 spouses attended the NAE4-HA Conference in Colorado Springs, Colorado in November, 1979.

Another informal hospitality hour was held during Extension Staff Conference on June 16, 1980, at the Brazos County Center in College Station. This was held to encourage membership in TAE4- HA.

The **1980** annual meeting was held at the Texas 4-H Center, September 6 to 8 in conjunction with in-service training. Southern Regional Director, Pat Trotter, of Oklahoma met with the group. Workshops on leadership, self-image, and communications were held. Shiretta Ownbey was the first recipient of the Golden Clover Award, an award developed by TAE4-HA to recognize members with three years or less experience. Meatra Harrison was recognized with the 25 Years of Service Award and Distinguished Service Awards were presented to C.R. Salmon and Mark Geeslin. The board also nominated Marshall Crouch and Carolyn Gilbert, staff at the Texas 4-H Center for the Texas Superior Service Award. 10 members and 1 spouse attended the NAE4-HA Conference held November 2 to 6, 1980 in Detroit.

The **1981** Annual meeting was also held at the Texas 4-H Center in Brownwood and would be the last time for the meeting to be held there for the next few years. Professional improvement topics were: Management of the 4-H Program, Marketing 4-H, and Communications.

Austin was the sight for the **1982** Annual meeting - the first conference away from the 4-H Center. "Partners in 4-H" was the theme that brought topics such as Computers, Financial Management, and Curriculum Enrichment. Winky Parker, Southern Regional Director from Georgia visited the group.

"Marketing 4-H" took place in **1983** in Fort Worth with topics on Texans' War on Drugs, Mutual Funds, and Marketing Concepts. Again, Southern Regional Director, Winky Parker met with the Texas 4-H professionals.

The **1984** Annual meeting was held in Corpus Christi with the theme of "Rounding Up Our Resources." Workshops were held on "You and Your \$", Wardrobe Planning, Seafood Cookery, and Leader-Based Livestock Projects. Steve Wills, Southern Regional Director from Kentucky was a special guest.

"4-H Image Impacts" was the theme for the **1985** Annual meeting held in Fort Worth. Even though plans were being made for the National meeting which followed in November, a truly professional meeting was held. Topics were: Stress Management, Marketing 4- H, Image of the 4-H Professional: The Texas Findings, and Extension Benefits. Pat Trotter, NAE4-HA Immediate Past President was the special guest.

The highlight of TAE4-HA came in November of 1985 with us hosting the National Convention for all NAE4-HA members, in Fort Worth and "hats off" goes to Dan James and Karen Vaughan, host coordinators along with all other committee chairmen and members. Over 1500 people thoroughly enjoyed their stay in "Cowtown". It was an experience that all involved will never forget, yet one they don't want to repeat--anytime soon!!

The 10th Anniversary of TAE4-HA with a theme of "4-H into the Future" was celebrated in San Antonio, August 13 to 15, **1986**. Educational speakers and seminars included: Conflict in Relations; The Spirit of Youth; and, 4-H Survival Skills. A gala celebration was held at the Lone Star Brewery to celebrate our anniversary.

From August 12 to 14, **1987** everyone traveled to Galveston for "TAE4-HA ... A Wave of

Resources." Presentations included these topics: The Millionaire's Dollar Seed: Making the Most of What You Have; Adolescents and Substance Abuse; Challenge of Change; and Increased Funding for Local Programs through Grants and Gifts. Participants also enjoyed a night out at the Garten Verien and an evening cruise on the Colonel paddle boat.

"4-H Agents Hold the Key to the Future" at the **1988** state conference held in Tyler, August 10 to 12. Participants learned about these subjects: Special Opportunity from Texas Crime Prevention Association; a Career Track seminar on Dealing with Difficult People; Continuing Professional Education; Legal Liability; 4-H Interpretation to Decision Makers; School Enrichment - What's Available and Ways to Utilize; and, Avoiding Burnout.

August 9 to 11, **1989** found TAE4-HA members in Amarillo learning that "The Future is Now". An evening outing to Palo Dura Canyon and the musical Texas and a Cowboy Breakfast on a rim of the canyon were highlights of the conference. Once again, excellent speakers and seminars provided the participants with current information on these subjects: Paying the Price; The Future is Now; President of Your Own Company; Crime Prevention; Leadership; Staff Relations; Fund Raising; Time Management; and Personality Profiles.

Waco was the site of the **1990** state conference, held at the Holiday Inn from August 8 to 10. An evening activity was held at the restored city park on the river in downtown Waco. A tour of the Texas Technological Institute was conducted on Thursday and a special awards banquet was held on a river boat.

Austin hosted the **1991** TEA4-HA Conference at the Doubletree Hotel from August 7 to 9. Activities included an ice cream social and excellent speakers and workshops.

The Sheraton Grand Hotel in Irving was the location of the **1992** state conference for the association, held August 12 to 14. A lively disc jockey, Barron Bacon kept everyone dancing at the first night's social event.

In **1993**, members traveled to the Lubbock Plaza Hotel and Conference Center, to the state conference held from August 11 to 13. This is also the summer that the Texas Agricultural Extension Service reorganized the state structure and formed 12 Extension districts instead of 14.

A memorable state conference was held in **1994** at the Raddison Resort on South Padre Island from August 10 to 12.

The membership traveled to the coast again in **1995** for the conference held at the Emerald Beach Holiday Inn from August 9 to 11.

The Texas Association of Extension 4-H Agents celebrated their 20th Anniversary in Tyler, **1996**.

Wichita Falls was the site of the **1997** conference.

In **1998**, a "4-H Celebration" was held at the El Paso Airport Hilton, August 5 to 7. Speakers addressed multi-cultural diversity and talented Extension professionals conducted concurrent sessions on When Dating Turns Dangerous; Understanding and Working with Students and Adults from Poverty; the Ecological Youth Cycle; Risk Management for Special Events and Activities; a Kaleidoscope of Leadership and Parents and Children Learning Together. A Rita Fiesta dinner was the evening social activity and educational tours were conducted Thursday afternoon to local attractions.

Member traveled to Galveston in **1999** for the annual conference, held August 4-6. The conference was held at the new Moody Gardens.

The **2000** annual conference was hosted by District 8 in Waco, August 2-4.

Amarillo was the site of the **2001** Annual Conference, hosted by District 1, August 8-10. Road Runner Sessions were held, each consisting of 15 minutes. Dr. Don Taylor, Director of the

Office of Business Services at WTAMU spoke on “Shut Up, Stop Whining and Get a Volunteer!” Other speakers and workshops included: “The Real Game,” Ms. LeAnne Vogel & Ms. Lisa Bentley; “The DNA Dance,” Dr. Andy Vestal; “Partnerships,” Mr. Vernon Waldren. Mr. Don Floyd, from National 4-H Council also participated in the conference and addressed the membership. Educational tours included Historic Route 66, American Quarter Horse Center and Museum, Panhandle Plains Historical Museum and Cadillac Ranch, and a trip to Nance Ranch and to see *TEXAS*, the outdoor musical drama at Palo Duro Canyon State Park.

The **2002** state conference was held August 7-9, at the Texas 4-H Center, in Brownwood, with a “Back to the Basics” theme. Attendees enjoyed a great “Night at the Races” and showed their true competitiveness. Concurrent sessions included Investigating Water, Sportfishing, No Props...No Problem, JMG Golden Rays Nutrition Component, Outdoor Cooking Made Easy, and TBC: Pursuing Victory with Honor. The conference had to have some of the best hospitality ever seen! And, the last night was spent dancing to the tunes of Aaron Watson and the Orphans of the Brazos. On the last morning, TAE4-HA members rolled with laughter and shed some tears as they absorbed every word of Dr. Rick Rigsby. One memorable quote he provided was, “Your value is not in your title; it is in your energy and efforts.”

The **2003** annual conference was held at South Padre Island with a “Changing With The Tides” theme. Members and families had a great time taking in the sand and surf in South Padre Island!

The **2004** annual conference “Join the Stamped, It’s Conference Time In Cow town” was held in Ft. Worth August 4-6th.

The **2005** annual conference “Blowin’ and Goin’ with 4-H!” was held August 3-5 at the Holiday Inn Park Plaza in Lubbock. The pre-conference activity was a tour of several new facilities at Texas Tech University and an address by the Dean of the College of Human Sciences. The keynote address was provided by Dr. Kitty Harris, the Director of the Center for the Study of Addiction 7 recovery at Texas Tech. In addition to the business meetings, elections, Extension updates, and committee reports, the following sessions were held: Introduction to Dr. Dirt, Evaluation 101, The Real World - An On-line Production Agriculture Simulation for High School Youth, Go FISH, Boys Will Be Boys...Understanding Our Manly Men, Trouble Ahead: Warning Signs in Today’s Youth, When Generations Collide, Into the Adolescent Underground, Movin’ & Groovin’ Presentation Strategies, Sugar and Spice: Is It All Nice?, Putting the Pieces Together, How to Light a Fire When Your Wood is Wet, Quality Counts, Ask Dr. Dirt, H2O for You: Water Education Program for 3rd Graders, and 4-HCCS Health Manuals. As usual, evening activities allowed for socialization and networking with fellow members. The capnote speaker was Dr. David Frazee who spoke on “French Fries and Van Rides.”

The **2006** annual conference was held in San Antonio with a theme of “Reflecting on the Past, Focusing on the Future.”

Sailing to Success was the theme of the **2007** annual conference held at the Holiday Inn Emerald Beach in Corpus Christi, TX.

The **2008** meeting was held in Jefferson.

Extreme 4-H was the focus of the **2009** annual conference held in Decatur.

The **2010** annual conference was held in Odessa.

TAE4-HA was served up Cajun style at the **2011** annual conference in Beaumont.

The **2012** State Conference was held in Round Rock.

The **2013** State Conference was held in Amarillo “Big as the Amarillo Sky”.

The **2014** State Conference was held in San Angelo

The **2015** State Conference was held in South Padre “4-H Imprinting”.

Fund raising projects for the association began in **1979** with the successful sale of "Hug Me, I'm a 4-H'er" buttons. A new button design and sale was also started in **1982** with the "4-H - Big & Great in the Lone Star State" promotion. The last button sales were in **1984** and commemorated the **1985** national conference with a special "4-H - Brand of the Future" design. The most successful fund-raising activity was the sale of the Volume 1 Texas 4-H Cookbook with Judy Beavers, Mills County Extension Agent as Chair. Enough funds were generated to support the **1985** national conference and to set up Certificates of Deposit and Money Market funds which enable the association to conduct business off of the interest earned each year. A second 4-H cookbook was also sold during **1985**, also to commemorate the national meeting. In **2001**, the association membership sold “4-Hers are One in a Million” t-shirts at State 4-H Roundup to celebrate reaching enrollment of one million in the state of Texas, and to raise funds for the scholarship provided through the 4-H Foundation.

The membership in TAE4-HA has grown through the years: 1971 - 2; 1972 - 5; 1973 - 6; 1974 - 13; 1975 - 15; * 1976 - 34; 1977 - 72; 1978 - 39; 1979 - 57; 1980 - 96; 1981 - 129; 1982 - 126; 1983 - 149; 1984 - 186; 1985 - 236; 1986 - 160; 1987 - 196; 1988 - 191; 1989 - 203; 1990 - 199; 1991 - 182; 1992 - 172; 1993 - 192; 1994 - 200; 1995 - 170; 1996 - 177; 1997 - ; 1998 - ; 1999 - ; 2000 - 205; 2001 - 232; 2002 - 257 ; 2003 - 243; 2004 - 226; 2005 - 246; 2006 - 233; 2007 - 227; 2008 - [REDACTED]; 2009 - 243; 2010 - 253; 2011 - 210; 2012 -

* Formally organized

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